

**To obtain licensure in the State of Nebraska as an  
Approved Distributive Learning Organization you must:**

1. Submit a Complete [Application](#);
2. Submit a copy of the policy and procedure addressing the security system for protecting all electronic transfers of student information, test score results, certificates of completion and evaluations;
3. Submit a copy of completed assessment of a distributed learning program;
4. Submit a copy of a test for a distributive learning program;
5. Submit a copy of a distributive learning program;
6. Submit a copy of the organization's Quality Assurance/Improvement policy and process;
7. Submit a sample of a certificate of completion; and
8. Submit a list of the organization's instructors/authors and each individual's qualifications;  
or
9. Submit a copy of the Certificate of Accreditation from CECBEMS.